

Santa Fe Junior High Parent and Family Engagement Policy

ESSA Section 1116 2019-2020

1. Santa Fe Junior High School shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116 (b)(1) & (e)(5). Santa Fe Junior High solicits input and feedback from parents and families through surveys, parent engagement committees, and campus improvement team meetings.

2. *Santa Fe Junior High School* shall convene an annual Title 1 meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1)
 - (A) *Title 1 meetings will be held November 12, 2019 and from 5:30-6:00 pm in the Santa Fe Junior High Cafeteria by our campus Principal. Parents will be notified by the campus website, call outs and email.*

3. Santa Fe Junior High shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement; Section 1116 (c)(2). Santa Fe Junior High will have student led conferences that are scheduled with parents to meet their scheduling needs, they can be before, during, or after school hours. Our Parent Engagement meetings will be scheduled in advance with all members to ensure maximum participation by all stakeholders. Transportation and child care needs will be assessed and provided as necessary to enable all families to participate.

4. Santa Fe Junior High shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the Campus Improvement Plan under section 1114(b) except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate

representation of parents of participating children; Section 1116 (c)(3) During the Parent Engagement meetings all stakeholders will be given the opportunity to share ideas, concerns, and celebrations in developing the Parent and Family Engagement Policy, planning campus family engagement activities, and campus improvement plans.

5. Santa Fe Junior High School shall provide parents of participating children—
 - (A) timely information about programs under this part;
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and
 - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; Section 1116 (c)(4) Parents are informed about engagement opportunities and their student's curriculum on our campus website, call outs, emails, Remind, teacher websites and through the district app. Santa Fe Junior High has several engagement activities throughout the year. In the Fall we have meet the teacher, student led conferences, ESL Night, field trips. In the Spring we have Open House, Elective fair, 5th grade parent transition meetings, STEM Night, field trips and National Night Out (pending name change).

6. If the Campus Improvement Plan under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. Section 1116 (c)(5). Santa Fe Junior High has a Campus Improvement Plan committee. This committee consist of parents, teachers, counselors, and campus administrators. Our meetings are held two times a semester. During these meetings all members collaborate and review the plan and campus progress on each goal.

7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, Santa Fe Junior High School shall: Section 1116 (e)
 - (i) provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children; Section 1116 (e)(1)
 - i Santa Fe Junior High families receive the campus progress report from the State, student progress reports every 3 weeks, teacher emails, parent newsletter and Skyward notifications

(ii) provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e)(2)

i Campus instructional coaches send out information about literacy and how to best help their students be successful today's classroom.

(iii) educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3)

i Santa Fe Junior High utilizes data received from parent surveys to plan and develop professional development opportunities for our campus staff based on the needs and concerns of our families.

(iv) to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; Section 1116 (e)(4)

i Parent Engagement is integrated with our sub populations through our ESL night, Robotics clubs and competitions, Elective Fairs, and STEM night.

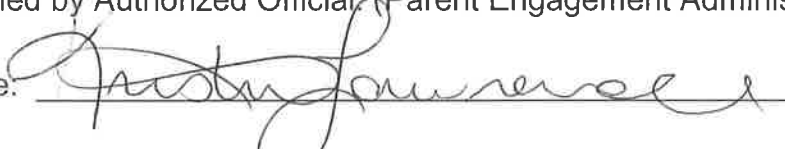
(v) provide such other reasonable support for parental involvement activities as parents may request. Section 1116 (e)(14)

i Our campus offers athletics parent meetings, teacher conferences, concerts, UIL One Act plays, Speech Night, and the district musicals.

This policy was approved by Santa Fe Junior High on 11/19/2019

Signed by Authorized Official: (Parent Engagement Administrator)

Date: _____



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