SANTA FE INDEPENDENT SCHOOL DISTRICT
EMPLOYEE REGISTRATION

____ Check if address has changed since previous school year.
____ Check if phone number has changed since previous school year.

Start Date:
(Office Use Only)

LEGAL NAME:

_____ _____ _____
Last Name First Name Middle Name

MAILING ADDRESS:_____ _____ _____ _____
Address City State Zip

STREET ADDRESS:_____ _____ _____ _____
Address City State Zip

EMAIL ADDRESS: _____

HOME PHONE NUMBER: (_____) _____ **CELL PHONE:** (_____) _____

_____ _____ _____ _____
Campus/Building Assignment Grade Level Subject Area

If you are a new employee, have you ever been employed by Santa Fe I.S.D. before? _____Yes _____ No. If yes, Has your name changed? If so name used when previously employed by SFISD:_____ what department/grade level? _____ Sub ?_____ When?_____

The following information is required for several federal and state reports. This information is confidential and will be kept in a confidential folder in the personnel office.

Date of Birth: _____ _____ _____ Gender: _____ (Male / Female)
Month Day Year

Social Security Number: __ __ __ __ __ __ __ __ __ Marital Status:_____(M,S,D,W)

ETHNICITY: Must complete both Part 1 and Part 2.

Part 1: **Choose only one**

☐ Hispanic/Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)
☐ Not Hispanic/Latino

Part 2: **Choose one or more**

☐ American Indian or Alaska Native: (A person having origins in any of the original peoples of North and South America, including Central America and who maintains a tribal affiliation or community attachment.)
☐ Asian: (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)
☐ Black or African American: (A person having origins in any of the black racial groups of Africa.)
☐ Native Hawaiian or Other Pacific Islander: (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
☐ White: (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)

Each Santa Fe I.S.D. employee is given the choice whether to open or close public access to the person's home address and telephone number.

☐ **I DO NOT want public access to my home address and telephone number.**
☐ **I DO want public access to my home address and telephone number.**

_____ _____
Signature Date

Revised
11/2009