SANTA FE INDEPENDENT SCHOOL DISTRICT

P.O. BOX 370 – 4133 WARPATH DRIVE – SANTA FE, TX 77510
HR COORDINATOR – LORI.MARKS@SFISD.ORG
409-925-9033 – FAX: 409-925-4002

NAME: _____ _____ _____

Last First Middle

CAMPUS: _____ DATE OF HIRE: _____

VERY IMPORTANT!

The Texas Public Information Act allows employees, officials, and former employees and officials to elect whether to keep certain information about them confidential. Unless you choose to keep it confidential, the following information about you may be subject to public release if requested under the Texas Public Information Act. Therefore, please indicate whether you wish to allow public release of the following information:

HOME ADDRESS ☐YES ☐NO

HOME TELEPHONE NUMBER ☐YES ☐NO

PERSONAL CELL PHONE NUMBER ☐YES ☐NO

PERSONAL E-MAIL ADDRESS ☐YES ☐NO

EMERGENCY CONTACT INFORMATION ☐YES ☐NO

INFORMATION THAT REVEALS WHETHER YOU HAVE FAMILY MEMBERS: ☐YES ☐NO

This form should be completed and signed by the employee no later than the 14th day after the date the employee begins employment, the public official is elected or appointed or former employee or official ends employment or service.

_____ _____

Employee Signature Date