

**SANTA FE ISD
AGENDA OF SPECIAL MEETING
AUGUST 28, 2014
5:45 PM**

A Special Meeting of the Board of Trustees of Santa Fe ISD will be held August 28, 2014, beginning at 5:45 PM in the Cowan Education Center Board Room, 4133 Warpath, Santa Fe, TX 77510.

Those wishing to address the Board must sign up in the Superintendent's office at 4133 Warpath by 4:00pm on the Thursday (a regular business day) prior to the Board meeting.

Agenda Items Will Be Aligned With the Board Goals

2013-2014 Board Goals

SFISD is:

1. A fiscally responsible district
2. Dedicated in supporting all families at school and at home for life-long learning success by maintaining ongoing open communications with students, parents, staff and community.
3. Providing instructional leadership and quality professional development for all staff
4. Aligned to support students through rigorous curriculum, instruction, and leadership
5. Creating a safe environment of respectful, responsible, and motivated individuals

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time

- I. CALL TO ORDER
Time: 5:00 PM
- II. BOARD WORKSHOP
- III. PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE FOR 2014-2015 2
Every citizen that desires to speak to the Board concerning the 2014-2015 budget and tax rate will be allowed 5 minutes to do so.
- IV. ACTION ITEMS FOR CONSIDERATION
A. Adopt 2014-2015 Budget 7
B. Adopt 2014 Tax Rate 11
C. Budget Amendment 13
D. Substitute Salary Schedule 15
- V. EXECUTIVE SESSION, CHAPTER 551
A. 551.074 Personnel: to deliberate the appointment, employment, reassignment, duties, discipline, or dismissal of a public official or employee
 1. Personnel
- VI. RECONVENE OPEN SESSION
- VII. ACTION FROM EXECUTIVE SESSION, CHAPTER 551
A. 551.074 Personnel; to deliberate the appointment, employment, reassignment, duties, discipline or dismissal of a public official or employee
 1. Personnel
- VIII. BOARD COMMUNICATION
- IX. ADJOURNMENT

Santa Fe ISD Board of Trustees

Date Submitted: 8/18/2014						
Meeting Type		Agenda Placement Codes				
<input type="checkbox"/> Regular Meeting <input type="checkbox"/> Budget Meeting/ Workshop <input checked="" type="checkbox"/> Special Meeting		<input checked="" type="checkbox"/> Public Hearing	PH	<input type="checkbox"/> Information Items/Reports	IR	
		<input type="checkbox"/> Executive Session	ES	<input type="checkbox"/> Consent Agenda	CA	
Meeting Date: 8/28/2014		<input type="checkbox"/> Recognition	RE	<input type="checkbox"/> Regular Agenda	RA	
		<input type="checkbox"/> First Hearing	FH	<input type="checkbox"/> Information/ Discussion	ID	
2013-2014 District Goals						
Check all that apply. Santa Fe ISD is:						
<input checked="" type="checkbox"/> A fiscally responsible district						
<input type="checkbox"/> Dedicated in supporting all families at school and at home for life-long learning success by maintaining ongoing open communications with students, parents, staff, and community						
<input type="checkbox"/> Providing instructional leadership and quality professional development for all staff						
<input type="checkbox"/> Aligned to support students through rigorous curriculum, instruction, and leadership						
<input type="checkbox"/> Creating a safe environment of respectful, responsible, and motivated individuals						
Subject: Public Hearing on the Proposed 2014-2015 Budget and Tax Rate						
Districts are required to hold public hearings prior to adopting the budget and tax rate. Every Person that wants to speak must be given an opportunity to do so. The recommended time frame would be five minutes per person.						
The board will listen to any public comments regarding the proposed budget and tax rate.						
Fiscal Impact Statement						
Cost: \$N/A		Funding Source:		Fiscal Year:	2014-2015 N/A	Purchasing Method
<input type="checkbox"/>	Recurring	<input type="checkbox"/>	General Fund	Amendment Required:	N/A	
<input type="checkbox"/>	One-Time	<input type="checkbox"/>	Grant Fund:	<input type="checkbox"/>	Bond Funds:	N/A
Board Action Requested: None						
Department Submitting Form: Finance						
Cabinet Member's Approval: John VanDever						
Presenter: John VanDever						

SANTA FE INDEPENDENT SCHOOL DISTRICT
2014/2015 to 2013/2014
BUDGETARY COMPARISON

GENERAL FUND

	2014-2015 PROPOSED BUDGET	2013-2014 ORIGINAL BUDGET	INCREASE (DECREASE)
REVENUES			
LOCAL & INTERMEDIATE SOURCES	11,965,491	11,442,939	522,552
STATE PROGRAM REVENUES	22,006,136	20,862,304	1,143,832
FEDERAL PROGRAM REVENUES	190,000	200,000	(10,000)
TOTAL REVENUES	34,161,627	32,505,243	1,656,384
EXPENDITURES			
FUNCTION: 11 INSTRUCTION	18,009,567	17,126,751	882,816
FUNCTION: 12 INSTRUCTIONAL RESOURCES	289,501	282,328	7,172
FUNCTION: 13 CURRICULUM & STAFF DEVELOPMENT	969,439	798,198	171,241
FUNCTION: 21 INSTRUCTIONAL ADMINISTRATION	349,615	320,588	29,027
FUNCTION: 23 SCHOOL ADMINISTRATION	1,814,469	1,709,972	104,497
FUNCTION: 31 GUIDANCE & COUNSELING	939,589	754,504	185,085
FUNCTION: 32 SOCIAL WORK SERVICES	120,136	126,798	(6,662)
FUNCTION: 33 HEALTH SERVICES	326,971	310,894	16,078
FUNCTION: 34 STUDENT TRANSPORTATION	1,828,490	1,744,822	83,669
FUNCTION: 35 FOOD SERVICES	75,353	-	75,353
FUNCTION: 36 COCURRICULAR	1,209,104	1,117,627	91,476
FUNCTION: 41 GENERAL ADMINISTRATION	1,583,385	1,518,822	64,563
FUNCTION: 51 PLANT MAINTENANCE	4,101,904	3,989,406	112,498
FUNCTION: 52 SECURITY AND MONITORING SERVICES	407,640	384,362	23,278
FUNCTION: 53 DATA SERVICES	708,660	550,161	158,499
FUNCTION: 61 COMMUNITY SERVICES	97,321	93,526	3,795
FUNCTION: 71 DEBT SERVICES	-	-	-
FUNCTION: 81 FACILITIES ACQUISITION & CONSTRUCTION	-	-	-
FUNCTION: 93 PAYMENTS TO FISCAL AGENT	1,316,879	1,363,250	(46,371)
FUNCTION: 95 PAYMENTS TO JJAEP	-	-	-
FUNCTION: 97 PAYMENTS TO T.I.F.	-	-	-
TOTAL EXPENDITURES	34,148,022	32,192,009	1,956,013
OTHER USES / NON-OPERATING EXPENSES	-	-	-
TOTAL EXPENDITURES & OTHER USES	34,148,022	32,192,009	1,956,013
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER)EXPENDITURES	13,604	313,234	(299,629)

Prepared by:
John VanDever
Interim Chief Financial Officer
8/20/2014

**SANTA FE INDEPENDENT SCHOOL DISTRICT
2014/2015 to 2013/2014
BUDGETARY COMPARISON**

FOOD SERVICE FUND

	2014-2015 PROPOSED BUDGET	2013-2014 ORIGINAL BUDGET	INCREASE (DECREASE)
REVENUES			
LOCAL & INTERMEDIATE SOURCES	\$ 1,288,351	1,290,490	(2,139)
STATE PROGRAM REVENUES	\$ 38,000	38,000	-
OTHER RESOURCES	\$ 858,700	842,374	16,326
TOTAL REVENUES	<u>\$ 2,185,051</u>	<u>2,170,864</u>	<u>14,187</u>
EXPENDITURES			
FUNCTION: 35 FOOD SERVICES	\$ 2,141,796	2,170,864	(29,068)
TOTAL EXPENDITURES	<u>\$ 2,141,796</u>	<u>2,170,864</u>	<u>(29,068)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER)EXPENDITURES	<u>\$ 43,255</u>	<u>-</u>	<u>43,255</u>

**SANTA FE INDEPENDENT SCHOOL DISTRICT
2014/2015 to 2013/2014
BUDGETARY COMPARISON**

DEBT SERVICE FUND

	2014-2015 PROPOSED BUDGET	2013-2014 ORIGINAL BUDGET	INCREASE (DECREASE)
REVENUES			
LOCAL & INTERMEDIATE SOURCES	4,317,982	4,258,607	59,375
STATE PROGRAM REVENUES	1,648,048	1,809,017	(160,969)
OTHER RESOURCES	-	-	-
TOTAL REVENUES	<u>5,966,030</u>	<u>6,067,624</u>	<u>(101,594)</u>
EXPENDITURES			
FUNCTION: 71 DEBT SERVICES	<u>5,525,385</u>	<u>5,525,510</u>	<u>(125)</u>
TOTAL EXPENDITURES	<u>5,525,385</u>	<u>5,525,510</u>	<u>(125)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER)EXPENDITURES	<u><u>440,645</u></u>	<u><u>542,114</u></u>	<u><u>(101,469)</u></u>

NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The SANTA FE INDEPENDENT SCHOOL DISTRICT will hold a public meeting at 5:45 pm, August 28, 2014 in Elizabeth Yaws Cowan Education Center, Board Room, 4133 Warpath Ave., Santa Fe, Texas 77510. **The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.**

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed rate shown below unless the district publishes a revised notice containing the same information and comparisons set out below and holds another public meeting to discuss the revised notice.

Maintenance Tax	\$1.040000/\$100 (proposed rate for maintenance and operations)
School Debt Service Tax	\$0.395800/\$100 (proposed rate to pay bonded indebtedness)
Approved by Local Voters	

Comparison of Proposed Budget with Last Year's Budget

The applicable percentage increase or decrease (or difference) in the amount budgeted in the preceding fiscal year and the amount budgeted for the fiscal year that begins during the current tax year is indicated for each of the following expenditure categories.

Maintenance and operations	4.68 % increase
Debt Service	0.00 % increase
Total expenditures	4.00 % increase

Total Appraised Value and Total Taxable Value (as calculated under Section 26.04, Tax Code)

	<u>Preceding Tax Year</u>	<u>Current Tax Year</u>
Total appraised value* of all property	\$1,421,336,245	\$1,494,826,886
Total appraised value* of new property**	\$33,680,739	\$51,139,391
Total taxable value*** of all property	\$1,097,711,885	\$1,173,880,995
Total taxable value*** of new property**	\$20,055,589	\$19,057,090

*Appraised value is the amount shown on the appraisal roll and defined by Section 1.04(8), Tax Code.

** "New property" is defined by Section 26.012(17), Tax Code.

*** "Taxable value" is defined by Section 1.04(10), Tax Code.

Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness* \$73,385,000

*Outstanding principal.

Comparison of Proposed Rates with Last Year's Rates

	<u>Maintenance & Operations</u>	<u>Interest & Sinking Fund*</u>	<u>Total</u>	<u>Local Revenue Per Student</u>	<u>State Revenue Per Student</u>
Last Year's Rate	\$1.040000	\$0.409000*	\$1.449000	\$3,552	\$5,014
Rate to Maintain Same Level of Maintenance & Operations Revenue & Pay Debt Service	\$1.032200	\$0.345260*	\$1.377460	\$3,498	\$5,077
Proposed Rate	\$1.040000	\$0.395800*	\$1.435800	\$3,553	\$5,103

*The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both.

The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.

Comparison of Proposed Levy with Last Year's Levy on Average Residence

	<u>Last Year</u>	<u>This Year</u>
Average Market Value of Residences	\$124,485	\$130,696
Average Taxable Value of Residences	\$109,082	\$114,807
Last Year's Rate Versus Proposed Rate per \$100 Value	\$1.449000	\$1.435800
Taxes Due on Average Residence	\$1,580.60	\$1,648.40
Increase (Decrease) in Taxes		\$67.80

Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in tax rate or property value.

Notice of Rollback Rate: The highest tax rate the district can adopt before requiring voter approval at an election is \$1.435821. This election will be automatically held if the district adopts a rate in excess of the rollback rate of \$1.435821.

Fund Balances

The following estimated balances will remain at the end of the current fiscal year and are not encumbered with or by a corresponding debt obligation, less estimated funds necessary for operating the district before receipt of the first state aid payment.

Maintenance and Operations Fund Balance(s)	\$9,890,195
Interest & Sinking Fund Balance(s)	\$4,840,673

Santa Fe ISD Board of Trustees

Date Submitted: 8/18/2014						
Meeting Type <input type="checkbox"/> Regular Meeting <input type="checkbox"/> Budget Meeting/ Workshop <input checked="" type="checkbox"/> Special Meeting Meeting Date: 8/28/2014		Agenda Placement Codes <input type="checkbox"/> Public Hearing PH <input type="checkbox"/> Information Items/Reports IR <input type="checkbox"/> Executive ES <input type="checkbox"/> Consent Agenda CA Session <input type="checkbox"/> Recognition RE <input checked="" type="checkbox"/> Regular Agenda RA <input type="checkbox"/> First Hearing FH <input type="checkbox"/> Information/ Discussion ID				
2013-2014 District Goals Check all that apply. Santa Fe ISD is: <input checked="" type="checkbox"/> A fiscally responsible district <input type="checkbox"/> Dedicated in supporting all families at school and at home for life-long learning success by maintaining ongoing open communications with students, parents, staff, and community <input type="checkbox"/> Providing instructional leadership and quality professional development for all staff <input type="checkbox"/> Aligned to support students through rigorous curriculum, instruction, and leadership <input type="checkbox"/> Creating a safe environment of respectful, responsible, and motivated individuals						
Subject: Adopt 2014-2015 Budget						
<p>The Proposed Budget Summary, which includes the General Fund, Debt Service, and Food Service Budgets, is presented for your review and adoption in August of each year as required by law. This proposal projects the revenue and expenditures for the 2014-2015 school year. The budget has been presented in earlier workshops and is changed only to reflect the most current data.</p> <p>The board members are asked to review and discuss the Proposed 2014-2015 Budget.</p>						
Fiscal Impact Statement						
Cost: \$N/A		Funding Source:		Fiscal Year:	2014-2015 N/A	Purchasing Method
<input type="checkbox"/>	Recurring	<input type="checkbox"/>	General Fund	Amendment Required:	N/A	
<input type="checkbox"/>	One-Time	<input type="checkbox"/>	Grant Fund:	<input type="checkbox"/>	Bond Funds:	N/A
Board Action Requested: Adopt the 2014-2015 General Fund, Debt Service, and Food Service budgets by function as presented in the Budget Summary.						
Department Submitting Form: Finance						
Cabinet Member's Approval: John VanDever						
Presenter: John VanDever						

**SANTA FE INDEPENDENT SCHOOL DISTRICT
2014-2015
BUDGET FOR ADOPTION**

GENERAL FUND

REVENUES

LOCAL & INTERMEDIATE SOURCES	11,965,491
STATE PROGRAM REVENUES	22,006,136
FEDERAL PROGRAM REVENUES	190,000
TOTAL REVENUES	<u>34,161,627</u>

EXPENDITURES

FUNCTION: 11 INSTRUCTION	18,009,567
FUNCTION: 12 INSTRUCTIONAL RESOURCES	289,501
FUNCTION: 13 CURRICULUM & STAFF DEVELOPMENT	969,439
FUNCTION: 21 INSTRUCTIONAL ADMINISTRATION	349,615
FUNCTION: 23 SCHOOL ADMINISTRATION	1,814,469
FUNCTION: 31 GUIDANCE & COUNSELING	939,589
FUNCTION: 32 SOCIAL WORK SERVICES	120,136
FUNCTION: 33 HEALTH SERVICES	326,971
FUNCTION: 34 STUDENT TRANSPORTATION	1,828,490
FUNCTION: 35 FOOD SERVICES	75,353
FUNCTION: 36 COCURRICULAR	1,209,104
FUNCTION: 41 GENERAL ADMINISTRATION	1,583,385
FUNCTION: 51 PLANT MAINTENANCE	4,101,904
FUNCTION: 52 SECURITY AND MONITORING SERVICES	407,640
FUNCTION: 53 DATA SERVICES	708,660
FUNCTION: 61 COMMUNITY SERVICES	97,321
FUNCTION: 71 DEBT SERVICES	-
FUNCTION: 81 FACILITIES ACQUISITION & CONSTRUCTION	-
FUNCTION: 93 PAYMENTS TO FISCAL AGENT	1,316,879
FUNCTION: 95 PAYMENTS TO JJAEP	-
FUNCTION: 97 PAYMENTS TO T.I.F.	-
TOTAL EXPENDITURES	<u>34,148,022</u>
OTHER USES / NON-OPERATING EXPENSES	-
TOTAL EXPENDITURES & OTHER USES	<u>34,148,022</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u><u>13,604</u></u>

**SANTA FE INDEPENDENT SCHOOL DISTRICT
2014-2015
BUDGET FOR ADOPTION**

FOOD SERVICE FUND

REVENUES

LOCAL & INTERMEDIATE SOURCES	\$ 1,288,351
STATE PROGRAM REVENUES	\$ 38,000
OTHER RESOURCES	<u>\$ 858,700</u>
TOTAL REVENUES	<u>\$ 2,185,051</u>

EXPENDITURES

FUNCTION: 35 FOOD SERVICES	\$ 2,141,796
TOTAL EXPENDITURES	<u>\$ 2,141,796</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u><u>\$ 43,255</u></u>

**SANTA FE INDEPENDENT SCHOOL DISTRICT
2014-2015
BUDGET FOR ADOPTION**

DEBT SERVICE FUND

REVENUES

LOCAL & INTERMEDIATE SOURCES	\$ 4,317,982
STATE PROGRAM REVENUES	\$ 1,648,048
TOTAL REVENUES	<u>\$ 5,966,030</u>

EXPENDITURES

FUNCTION: 71 DEBT SERVICES	\$ 5,525,385
TOTAL EXPENDITURES	<u>\$ 5,525,385</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u><u>\$ 440,645</u></u>

Santa Fe ISD Board of Trustees

Date Submitted: 8/18/2014						
Meeting Type <input type="checkbox"/> Regular Meeting <input type="checkbox"/> Budget Meeting/ Workshop <input checked="" type="checkbox"/> Special Meeting Meeting Date: 8/28/2014		Agenda Placement Codes <input type="checkbox"/> Public Hearing PH <input type="checkbox"/> Information Items/Reports IR <input type="checkbox"/> Executive ES <input type="checkbox"/> Consent Agenda CA Session <input type="checkbox"/> Recognition RE <input checked="" type="checkbox"/> Regular Agenda RA <input type="checkbox"/> First Hearing FH <input type="checkbox"/> Information/ Discussion ID				
2013-2014 District Goals Check all that apply. Santa Fe ISD is: <input checked="" type="checkbox"/> A fiscally responsible district <input type="checkbox"/> Dedicated in supporting all families at school and at home for life-long learning success by maintaining ongoing open communications with students, parents, staff, and community <input type="checkbox"/> Providing instructional leadership and quality professional development for all staff <input type="checkbox"/> Aligned to support students through rigorous curriculum, instruction, and leadership <input type="checkbox"/> Creating a safe environment of respectful, responsible, and motivated individuals						
Subject: Adopt 2014 Tax Rate						
Texas Property Tax Code, Section 26.05(a) Tax Rate "The governing body of each taxing unit, before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the taxing unit, shall adopt a tax rate for the current tax year and shall notify the assessor for the unit of the rate adopted. The tax rate consist of two components, each of which must be approved separately."						
Administration recommends a proposed Maintenance & Operation rate of \$1.04 and a proposed Interest and Sinking/Debt Rate of \$.3958. The total proposed tax rate for the 2014 tax year is \$1.4358.						
Fiscal Impact Statement						
Cost: \$N/A		Funding Source:		Fiscal Year:	2014-2015 N/A	Purchasing Method
<input type="checkbox"/>	Recurring	<input type="checkbox"/>	General Fund	Amendment Required:	N/A	
<input type="checkbox"/>	One-Time	<input type="checkbox"/>	Grant Fund:	<input type="checkbox"/>	Bond Funds:	N/A
Board Action Requested: I move to approve the Resolution to Adopt the 2014 Tax Rate of \$1.4358, which consist of a Maintenance and Operations Rate of \$1.04 and an Interest and Sinking/Debt Rate of \$.3958, which is effectively a 2.80 percent increase in the tax rate.						
Department Submitting Form: Finance						
Cabinet Member's Approval: John VanDever						
Presenter: John VanDever						

RESOLUTION

THE STATE OF TEXAS §
COUNTY OF GALVESTON §
SANTA FE INDEPENDENT SCHOOL DISTRICT §

A resolution levying an annual ad valorem tax for the year 2014 setting specific tax rates, applicable to all real, personal, and mixed property situated within Santa Fe Independent School District, setting due date and providing for penalties and interest on delinquent taxes.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SANTA FE INDEPENDENT SCHOOL DISTRICT, GALVESTON COUNTY, TEXAS:

1. That an ad valorem tax rate of 1.4358 per \$100 cash valuation and assessment ratio and 100% of market value, as said values are fixed by the Galveston Central Appraisal District, be and the same is hereby levied for the year 2014 on all real property, personal property, and mixed property located and situated within the confines and boundaries of Santa Fe Independent School District as of January 1 of this year.
2. That the above specified ad valorem tax rate be distributed as follows:
 - a. \$1.04/\$100 rate for local maintenance fund
 - b. \$0.3958/\$100 rate for debt service, bonded indebtedness, interest and sinking fund
3. Any person failing to pay their taxes on or before January 31 shall be subject to the maximum penalties thereon allowed by law to be collected on delinquent taxes. All delinquent taxes shall bear interest at the highest per annum interest rate allowed by law to be collected on delinquent taxes and shall bear interest from the date of delinquency until paid.

PASSED AND APPROVED AND EFFECTIVE this 28th day of August, 2014.

President, Board of Trustees
Santa Fe Independent School District

ATTEST:

Secretary, Board of Trustees
Santa Fe Independent School District

Santa Fe ISD Board of Trustees

Date Submitted: 8/18/2014

Meeting Type

- Regular Meeting
- Budget Meeting/
Workshop
- Special Meeting

Meeting Date:
8/28/2014

Agenda Placement Codes

- | | | | |
|-----------------------------------------------|----|-------------------------------------------------------|----|
| <input type="checkbox"/> Public Hearing | PH | <input type="checkbox"/> Information
Items/Reports | IR |
| <input type="checkbox"/> Executive
Session | ES | <input type="checkbox"/> Consent Agenda | CA |
| <input type="checkbox"/> Recognition | RE | <input checked="" type="checkbox"/> Regular Agenda | RA |
| <input type="checkbox"/> First Hearing | FH | <input type="checkbox"/> Information/ Discussion | ID |

2013-2014 District Goals

Check all that apply. Santa Fe ISD is:

- A fiscally responsible district
- Dedicated in supporting all families at school and at home for life-long learning success by maintaining ongoing open communications with students, parents, staff, and community
- Providing instructional leadership and quality professional development for all staff
- Aligned to support students through rigorous curriculum, instruction, and leadership
- Creating a safe environment of respectful, responsible, and motivated individuals

Subject: Budget Amendment

Background Information:

Amendments of new and previously approved appropriations require board approval.
The final budget amendment for fiscal year 2014 is attached.

Fiscal Impact Statement					
Cost: \$N/A		Funding Source:		Fiscal Year:	Purchasing Method
<input type="checkbox"/>	Recurring	<input type="checkbox"/>	General Fund	Amendment Required:	N/A
<input type="checkbox"/>	One-Time	<input type="checkbox"/>	Grant Fund:	<input type="checkbox"/>	Bond Funds: N/A
		<input type="checkbox"/>	Other Funds:		

Board Action Requested: Approve Budget Amendment as presented

Department Submitting Form: Finance

Cabinet Member's Approval: John VanDever

Presenter: John VanDever



SANTA FE INDEPENDENT SCHOOL DISTRICT

John VanDever
Interim CFO

Date: August 28, 2014
To: Board of Trustees

From: John VanDever, Interim CFO
Re: 2013-2014 Budget Amendment FINAL

The Superintendent recommends that the Board of Trustees approve the attached budget amendment for the 2013-2014 fiscal year:

General Operating Fund											
199	11	6117	10	899	0	11974	Instruction			\$ 140,000	
199	12	6112	00	103	0	99103	Inst. Resource			\$ 10,000	
199	13	6117	00	999	0	99112	Curriculum			\$ 3,000	
199	21	6125	00	999	0	23016	Instructional Leader			\$ 15,000	
199	23	6122	00	104	0	99016	School Leadership			\$ 25,000	
199	35	6125	00	955	0	99435	Food Service			\$ 10,000	
199	36	6117	00	001	0	91155	Extracurricular Activity			\$ 20,000	
199	36	6121	00	801	0	91154	Extracurricular Activity			\$ 20,000	
199	41	6125	00	750	0	99016	General Administration			\$ 15,000	
199	51	6316	07	951	0	99211	Maintenance			\$ 20,000	
199	52	6631	23	999	0	99198	Security			\$ 40,000	
199	53	6399	14	999	0	99230	Data Processing			\$ 25,000	
199	53	6299	14	999	0	99030	Data Processing			\$ 25,000	
199	53	6142	00	999	0	99009	Data Processing			\$ 10,000	
199	93	6492	07	999	0	99205	Fiscal Agent			\$ 118,000	
199	00	8911	00	000	0	00000	Transfer Out to FS			\$ 20,000	
										\$ 258,000	\$ 258,000
Transfer of funds from fund 199, not to exceed the maximum amount approved , if needed to close fund 240.											
Child Nutrition Fund											
240	00	5751	00	955	0	00932	Revenue			\$ 65,000	
240	00	7915	00	000	0	00000	Other Sources			\$ 20,000	
240	35	6121	00	955	0	99435	Food Service			\$ 85,000	
										\$ 85,000	\$ 85,000

_____ Approved

_____ Denied

Billy Burns
President, Board of Trustees

Date

Santa Fe ISD Board of Trustees

Date Submitted: 8/19/2014								
Meeting Type <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Budget Meeting/ Workshop <input type="checkbox"/> Special Meeting Meeting Date: 8/25/2014			Agenda Placement Codes					
			<input type="checkbox"/> Public Hearing	PH	<input type="checkbox"/> Information Items/Reports	IR		
			<input type="checkbox"/> Executive Session	ES	<input type="checkbox"/> Consent Agenda	CA		
			<input type="checkbox"/> Recognition	RE	<input checked="" type="checkbox"/> Regular Agenda	RA		
			<input type="checkbox"/> First Hearing	FH	<input type="checkbox"/> Information/ Discussion	ID		
2013-2014 District Goals Check all that apply. Santa Fe ISD is: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> A fiscally responsible district <input checked="" type="checkbox"/> Dedicated in supporting all families at school and at home for life-long learning success by maintaining ongoing open communications with students, parents, staff, and community <input checked="" type="checkbox"/> Providing instructional leadership and quality professional development for all staff <input checked="" type="checkbox"/> Aligned to support students through rigorous curriculum, instruction, and leadership <input checked="" type="checkbox"/> Creating a safe environment of respectful, responsible, and motivated individuals 								
Subject: Substitute Salary Schedules								
Background Information: To facilitate planning and finalization of the 2014-2015 district budget, we are presenting this recommendation at tonight's board meeting for your consideration.								
The administrative recommendation is that the Board approve the 2014-2015 district salary schedule for all substitutes as presented.								
Fiscal Impact Statement								
Cost: \$		Funding Source:		Fiscal Year:	N/A	Purchasing Method		
<input type="checkbox"/>	Recurring	<input type="checkbox"/>	General Fund	Amendment Required:	N/A			
<input type="checkbox"/>	One-Time	<input type="checkbox"/>	Grant Fund:	<input type="checkbox"/>	Bond Funds:	N/A		
Board Action Requested: "I move that the Board adopt the proposed substitute salary schedule for the 2014-2015 school year as presented."								
Department Submitting Form: Human Resources								
Cabinet Member's Approval: Patti Hanssard								
Presenter: Patti Hanssard								

SUBSTITUTE PAY SCHEDULE

The Board shall set the rates of substitute pay.

PAY RATES:

Substitute for Classroom Teacher:	Certified/Degreed
(Bachelors or higher)	\$90.00 per day
Non-Degreed	\$80.00 per day
Substitute for Paraprofessional:	\$70.00 per day

The pay for long-term sub will begin on the 11th day according to the following schedule:

Certified/Degreed	\$100.00
Non-Degreed	\$90.00
Paraprofessional	\$80.00

Consecutive days of substitution shall not be broken by:

1. Illness of the substitute for five or fewer days.
2. Return of the regular employee for three or fewer days.
3. Illness of the substitute's child or spouse for three or fewer days.

Anyone certified to teach in the subject area they are substituting in would be paid \$110 per day on the 11th day.

Pay Days for substitutes will be 10th & 25th of each month. Direct deposit is required.

CHANGE IN STATUS

Substitute teachers who have a change of name, address, telephone number, or who wish to be removed from the list for any reason must notify the Human Resources Department after making changes in the substitute locator system.

IMPORTANT PAYROLL INFORMATION

SFISD requires Direct Deposit only. You will receive *one* check only. In order to receive future copies of Pay Stubs & W-2's you must log into EMPLOYEE ACCESS on the home page at www.sfisd.org. On the first visit you will be required to change your password. For questions please contact payroll at **409-925-9025**.