

Minutes of Regular Meeting July 21, 2014

A Regular Meeting of the Board of Trustees of Santa Fe ISD was held Monday, July 21, 2014, beginning at 7:00 PM in the Cowan Education Center Board Room, 4133 Warpath, Santa Fe, TX 77510.

I. CALL TO ORDER

The meeting was called to order at 5:00 pm in Training Room #1.

II. BUDGET WORKSHOP

Board members met with Britt Madden and John VanDever to discuss proposed salary increase for substitutes, additional budget requests and reviewed the general budget for the 2014-2015 school year. Dr. Wall, Lindsey Foley, Patti Hanssard and Bob Atkins were present.

III. MEMBERS PRESENT/ABSENT

Present were John Rothermel, Rusty Norman, Billy Burns, Theresa Herzog, Darnell Gwin, Sheryl Skufca and Jason O'Brien. Dr. Wall was present.

IV. EXECUTIVE SESSION: CHAPTER 551

The Board went into closed session at 6:15 pm in the executive conference room. Dr. Wall was present. The topic of discussion was personnel. The Board adjourned closed session at 7:03 pm and reconvened in open session in the board room.

V. RECONVENE; INVOCATION AND PLEDGE

Mr. Norman gave the invocation and all recited the pledges.

SCHOOL OFFICIALS PRESENT

Bob Atkins, Rachel Blundell, Cherie Bowers, Colleen Dale, Lindsey Foley, Patti Hanssard, Britt Madden, Destini Martin, David McMillian, Rick Morrill, Kathy Oliver, Julie Pittman, Jackie Shuman and John VanDever

Others Present

Kurt Kovacevich, Kim Patterson, Anna Marie Milligan, Bill Mitchell, Crockett DuBose, Christian Frandsen, Jared McCurley, Gina Seyl, Andrea Donovan-Hull, Ron Willoughby, Rhonda Vaughan, Terry Dickey and Rose Cox.

VI. ACTION FROM CLOSED SESSION

- A. Mr. Burns made a motion to employ for the 2014-2015 school year for 187 days as classroom teachers: Katie Bedard; Katie Bush; Mandy Boudreaux; Cindy Cortez; Carolee Osborne; Breanne Rogers; Julie Welch. Mr. Norman seconded and all voted in favor.
- B. Mr. Burns made a motion to employ for the 2014-2015 school year: Andrea Donovan-Hull, 220 days as Assistant Principal, Kubacak Elementary; Gina Reagan Seyl, 226 days as Associate Principal, High School; Laura Timmons, 194 days as Counselor; Elizabeth Yorlano, 203 days as Counselor; Kristi Click, 203 days as Counselor. Mr. Norman seconded and all voted in favor.
- C. Mr. Burns announced new job titles for Patti Hanssard as Assistant Superintendent of Human Resources and Jacqueline Shuman as Assistant Superintendent of Curriculum and Instruction.

VII. RECOGNITION

The Board recognizes students and staff each month at the regularly scheduled board meeting. The following were recognized at the July meeting:

- A. Transportation: Employees were awarded top honors at the Texas Association for Pupil Transportation (TAPT) Summer Conference. Terry Dickey received Shop Supervisor of the year. Rhonda Vaughan and Ton Willoughby received first place in the Special Needs Team School Bus Road-eo and will advance onto the national competition in March 2015. Rhonda also received a scholarship from TAPT to obtain her official certification. Rose Cox received first place as well in the Transit Style School Bus Road-eo and advanced to the national competition where she was ranked 8th out of 40 competitors.
- B. Energy for Schools Cash Incentive. As a participant, SFISD was entitled to a one-time cash incentive. Mr. Crockett Dubose, President of Energy for Schools, came to present a check for \$15,451.00. This incentive will further reduce SFISD's cost for electricity thereby helping to increase our resources available for the classroom.

VIII. PUBLIC FORUM

Kim Kilgore signed up to speak, but was not in attendance.

IX. REORGANIZATION OF BOARD-ELECTION OF OFFICERS

Mr. Rothermel made a motion to nominate Billy Burns as President, Rusty Norman as Vice President and Theresa Herzog as Secretary. Mr. Norman seconded and all voted in favor.

X. INFORMATION ITEMS

- A. The Board reviewed monthly reports on personnel, child nutrition, tax collection, technology, transportation, finance, police department, maintenance, bond funds, grants and campuses.
- B. Quarterly Investment Report - 3rd Quarter
Britt Madden reviewed the Quarterly Investment Report for the Board
- C. CNG Fuel Cost and Usage Report
David McMillian updated the Board on the CNG fuel cost and usage.

XI. CONSENT AGENDA

Mr. Burns made a motion to approve the Consent Agenda as presented. Mr. Norman seconded and all voted in favor.

- A. Minutes of June 16 and June 25, 2014
- B. Accounts Payable \$559,545.19
- C. Budget Amendment #11
- D. EIE (LOCAL) Resolution
- E. Renewal of Custodial Chemicals and Supplies
- F. Renewal of Waste Service Contract
- G. JJAEP MOU for 2014-2015
- H. MOU for the Transforming Lives Cooperative Program for 2014-2015
 - I. Coastal Alternative Program (CAP) MOU 2014-2015
 - J. Collegiate High School MOU with College of the Mainland
- K. AUP Revision Request

L. Security Camera Licensing Contract

XII. REGULAR AGENDA

- A. Mr. Norman made a motion to use the attached Order, calling for a General Election to be held on November 4, 2014 to elect Trustees for positions 3,4,5,6 and 7, set a day during the week of November 12-18, 2014 to canvass the votes and declare the election results and defer the appointment of the Judges and Workers of the Election to the Galveston County Elections Division. Mrs. Herzog seconded and all voted in favor.
- B. Mr. Norman made a motion to approve the Resolution to enter into joint election with Galveston County and to approve the contract for Joint Election between Santa Fe ISD and Galveston County, with Galveston County providing Election Services. Mr. O'Brien seconded and all voted in favor.
- C. Drawing of Lots for Election; Pos. #3, Theresa Herzog drew a 2 year term. Pos. #4, John Rothermel, Pos. #5 Rusty Norman, Pos. #6 Sheryl Skufca and Pos. #7 Jason O'Brien, all drew 4 year terms.
- D. Mr. Burns made a motion to endorse Melba Anderson of Texas City ISD to the TASB Board of Directors Region 4, Position B. Mr. Norman seconded and all voted in favor.
- E. Mr. Norman made a motion to approve acceptance of all donations greater than \$5,000.00 received for the month of June. The total of all donations greater than \$5,000 for the month of June is \$41,149.00. Mr. Burns seconded and all voted in favor.
- F. Mr. Burns made a motion to accept the Bid Proposal on Parcel #1095-0000-0425-002 in the amount of \$5,600.00. Mr. O'Brien seconded and all voted in favor.
- G. Mr. Burns made a motion to approve the Bid Proposal on Parcel #1100-0027-0021-000 in the amount of \$10,000.00. After further discussion by the Board, the motion failed due to the 70% of appraised value not being reached by the bidder.
- H. Mr. Burns made a motion to approve Bid Proposal for Parcel #1425-0000-0029-006 in the amount of \$4,000.00. After further discussion by the Board regarding the 70% of appraised value not being reached by the bidder, it was decided because the property is landlocked, it would be in the best interest of the school district to sell the property. Mrs. Herzog seconded and all voted in favor.
- I. Mr. Norman made a motion to approve the contract with Lemons Auctioneers, LLC. To provide auction services for Santa Fe ISD surplus equipment and materials. Mr. O'Brien seconded and all voted in favor.
- J. Mr. Norman made a motion to approve the contract with TASB to evaluate Santa Fe ISD for energy savings opportunity. Mr. Burns seconded and all voted in favor.
- K. Mr. Burns made a motion to approve the contract with Integral Solutions to evaluate Santa Fe ISD for energy savings opportunity. Mr. O'Brien seconded and all voted in favor.
- L. Mr. Norman made a motion to approve the deductive change order with Walton Roofing by \$20,680.00 for a final contract amount of \$486,049.48. Mr. O'Brien seconded and all voted in favor.

- M. Mr. Burns made a motion to approve the purchase of the INET 7 to SmartStruxure migration with Schneider Electric in the amount of \$29,600.00. Mr. Norman seconded and all voted in favor.
- N. Mr. Burns made a motion to approve the purchase of the Lennox HVAC equipment from Lennox in the amount of \$92,396.00. Mr. Norman seconded and all voted in favor.
- O. Mr. Norman made a motion to approve a contract for annual pest management services with Bugabug Termite and Pest Control Services for an annual cost of regular services of \$18,000.00. Mr. O'Brien seconded and all voted in favor.
- P. Mr. Burns made a motion to approve a contract for annual custodial materials and supplies with Kleen Supply Company, Hillyard Inc., and Highpoint Solutions for the attached list of products. Mr. Norman seconded and all voted in favor.
- Q. Mr. O'Brien made a motion to approve the Dahill contract to manage district network printers, maintenance, repairs and toner. Mrs. Herzog seconded and all voted in favor.
- R. Mr. Norman made a motion to award Petroleum Traders as the gasoline and diesel fuel supplier from September 1, 2014 through August 31, 2015. Mr. Burns seconded and all voted in favor.
- S. Mr. Burns made a motion to approve the School Health and Advisory Council (SHAC) annual report and recommendations to wellness policy. Mrs. Herzog seconded and all voted in favor.

XIII. BOARD COMMUNICATION

Ms. Hanssard

- Thanked the Board for approving her title change and said how honored she was to work for the District. She welcomed the new administrators and welcomed back Mr. VanDever.

Mr. Madden

- Congratulated Mr. Burns. Thanked the Board and staff for their support.

Mr. Norman

- Welcomed all the new hires and thanked everyone for their hard work with the hiring process.

Mrs. Herzog

- Welcomed all the new hires and reminded everyone of the Volleyball Spaghetti Dinner Fundraiser on Thursday, July 31st at the H.S. Cafeteria.

Mr. Burns

- Welcomed all the new hires and thanked Mr. Rothermel for all of his years of service as President of the Board.

Mrs. Skufca

- No comment

Mr. Gwin

- No comment

Mr. O'Brien

- Thanked everyone. Congratulated Mr. Burns and thanked Mr. Rothermel for his leadership.

Dr. Shuman

- Thanked the Board members for her new title and their support. Welcomed Mr. VanDever. Thanked the principals for their hard work in hiring teachers

and staff. Welcomed the new Assistant Principals.

Mr. VanDever

- Thanked everyone for welcoming him back.

Mr. Rothermel

- Thanked everyone for allowing him to serve as President. Thanked Mr. VanDever for agreeing to return as interim CFO. Welcomed the new AP's.

Dr. Wall

- Congratulated Ms. Hanssard and Dr. Shuman on their title changes. Wished Mr. Madden good luck in his new position. Appreciated Mr. Rothermel for his tenure as Board President.

XIV. ADJOURNMENT

Mr. Burns made a motion to adjourn at 8:20 pm. Mr. Norman seconded and all voted in favor.

We affirm that these minutes are official, complete and correct.

Billy R. Burns
President

Theresa A. Herzog
Secretary

Date Minutes Approved: August 18, 2014